

UTILITY SERVICE APPLICATION

WATER, SEWER, GARBAGE AND RECYCLING SERVICES

FIRST NAME: _____ MIDDLE INITIAL: _____ LAST: _____

BUSINESS NAME IF APPLICABLE: _____ TIN # _____

SOCIAL SECURITY # _____ DRIVER'S LICENSE # _____ EXP: _____

COPY OF DRIVER'S LICENSE OR OTHER PICTURE ID IS REQUIRED FOR PROOF OF IDENTITY

PROPERTY ADDRESS: _____

INCLUDE PO BOX NUMBER IF APPLICABLE.

MAILING ADDRESS: _____

CELL # _____ WORK # _____ EMAIL ADDRESS: _____ @ _____

TODAY'S DATE: _____ DATE OF MOVE IN: _____

ARE YOU PURCHASING THE PROPERTY? YES: ___ NO: ___ RENTER/ BUYING ON CONTRACT: _____

RENTING/LEASE? LANDLORD NAME: _____ LANDLORD ADDRESS: _____

LANDLORD PHONE # _____ LANDLORD EMAIL ADDRESS: _____ @ _____

Do you require a Recycling Container for this property? YES NO **A non-refundable fee of \$44 is required.**

ARE YOU INTERESTED IN HAVING PAYMENTS MADE BY AUTOMATIC BANK WITHDRAWAL - (ACH) YES: ___ NO: ___

NAME OF NEAREST RELATIVE NOT LIVING WITH YOU: _____ RELATIONSHIP: _____

PHONE # _____ RELATIVE'S ADDRESS: _____

Terms:

- Utility bills are mailed on the first day of each month and are payable within **15 days**, some exceptions may occur to dates. If the due date falls on a weekend or on a legal holiday, the due date will be adjusted accordingly.
- A **\$200** deposit is required for all business and homeowners, which is returnable after 2 years of on-time payment history.
- A **\$250** deposit is required for all rental, renter/buying on contract. The customer deposit or any due balance will be returned after the account is closed, and all outstanding charges are deducted. Please note: No interest is paid on any Customer Deposits.
- Customers who move from one property to another within city limits can transfer existing deposits to a new property.
- Late payment of utilities is subject to a **10% penalty charge**. Services may be disconnected by the date indicated on the disconnection notice for non-payment and a delinquent list fee of **\$25.00** will be applied to any customer who is on the cities delinquent list regardless of whether the city shuts off your utilities or not. Reconnection fee - **\$25.00** during regular business hours. After hours/holiday/weekend - **\$50.00**. Non-working shutoff replacement or repair costs will be billed to the property owner.

I hereby apply for utility services at the above property and agree to reimburse the City of Lowden in full for utility bills rendered from the date of connection to the date services are disconnected.

APPLICANT SIGNATURE: _____ DATE: _____

OFFICE USE ONLY:

UTILITY DEPOSIT RECEIVED DATE: _____ AMOUNT: \$ _____ CHECK/RECEIPT # _____ DEPOSIT # _____

ACH Sign up: _____ Account Number Issued: _____ Utility System Completion Date: _____

DO NOT EMAIL THE COMPLETED FORM TO SAFEGUARD YOUR PERSONAL INFORMATION.

INCOMPLETE INFORMATION CAN LEAD TO DELAYS SETTING UP YOUR SERVICES. PLEASE BE SURE TO COMPLETE THE FORM IN FULL.