

PROCEEDINGS OF LOWDEN CITY COUNCIL

MONDAY, OCTOBER 9, 2023 - 5:30PM CITY HALL MEETING ROOM

The rescheduled council meeting of the Lowden City Council was called to order by Mayor Jill Cinkovich.

Pledge of Allegiance was recited.

Council members present on roll call: Kristof, D Lange, N Lange. Absent: Jones, Hamdorf.

Visitors: Sue Hall, Warren Wethington, Keith Gengler.

M/S D Lange, Kristof to approve the Consent Agenda, Treasurers report, Minutes, Bills, Financial Reports, Utility Billing. Two late bills were added, Sandry Fire Supply and Fire Department. Ayes: All.

Mayor Cinkovich reported 1 fire. Rescue had 3 calls for Clarence and 9 for Lowden.

Sheriff Wethington discussed ambulance updates and the new radios for each city along with general updates.

Mayor Cinkovich read the first reading of **Ordinance # 838 - An Ordinance Amending Chapter 3 Traffic Code**. To add a stop sign. No additional action at this meeting.

MSA Engineer Keith Gengler discussed with council an error that was made by the Engineer with Pay Application # 4 for the bridge replacement project and provided information on the correction and requirements. M/S D Lange, Kristof to approve the pay application as submitted. Ayes: All.

Mayor Cinkovich read **Resolution # 23-24 - A Resolution Authorizing the Temporary Interfund Loan from LOST for the Park Replacement Project in the amount of \$25,908.90**.

HR Green was not present at this meeting but had submitted a change order request. Additional information is required before it will be signed. No action.

N Lange discussed adding a 6" line at the park and adding a hydrant. JJJ gave an estimate for the work in the amount of \$38,335.16 but didn't provide a breakdown of costs to the city. Council discussed sharing the cost between the Harman Charitable Trust and the city but didn't decide on how the city might pay for those expenses. Tabled until the November meeting.

N Lange asked how the park shelter rental fees work. The clerk explained that rental fees are non-refundable, and the verbiage is included in the document the person signs. Rental deposits are held until after the conclusion of the rental and are returned. The city might have multiple requests to book the same shelter on the same date as shelter rentals can be made up to 12-18 months in advance. If the person cancels at the last moment, then the city will lose that revenue and it's often too late to let someone else know the shelter is suddenly free. For the person (Gottschalk) who requested the fee to be returned, the clerk said she would check to see if anyone else requested the same shelter for that date and if council are wanting to return a deposit that would be their call. M/S D. Lange, N. Lange to return the \$35 rental fee if no-one else had requested the shelter for the same date. Ayes: All.

N Lange discussed curb and gutter on 8<sup>th</sup> Street. Part of the alley has gutter on it and the homeowner is asking if he can have permission to have it cut and remove the problem section. PWD Steinke said he never understood why they did that that way in the first place, and he had no objections. M/S N Lange, Kristof for PWD Steinke to mark the angle and for the homeowner to make the change. Ayes: All.

Mayor Cinkovich read **Resolution # 23-25 - A Resolution to correct an internal cash reporting line item within the general fund for Heavy Equipment to Future Equipment Purchase**. M/S N Lange, Kristof to approve Resolution # 23-25 and for the clerk to make the necessary changes. Ayes: All.

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Mayor Cinkovich discussed an onsite meeting with Lou Licht at his property with council. She said he's about 95 percent complete. Council said they would review at the November meeting to see if he cleaned up the remainder of items and if he did the city would request the nuisance be dropped in the court system.

City Clerk discussed an end of year housekeeping item with D. Lange regarding stipend payments for fire and rescue. Lange said no changes to Fire, but Hintz would be receiving for Rescue.

Mayor Cinkovich said the city had received an invoice from CCEDCO for \$2178.00 for annual membership. M/S D Lange, N Lange to deny the membership request. Ayes: All.

City Clerk said she had put in an ad to the newspaper for citywide snow removal and sidewalk snow removal. Deadline is October 27<sup>th</sup> @ 12 noon to submit a bid for either.

Mayor Cinkovich introduced a request from the clerk to execute a Budget Amendment and set a public hearing date to cover some operational changes. No changes to property taxes. M/S D Lange, Kristof to set the public hearing date for November 6<sup>th</sup> @ 5:30pm for Budget Amendment # 2. Ayes: All.

Mayor Cinkovich discussed the need to schedule the first Budget Workshop date for council. Council decided on an initial budget workshop to begin @ 5pm on November 6<sup>th</sup> followed by the regular council meeting.

Permits - 100 5<sup>th</sup> St. for a fence. M/S D Lange, N Lange to approve. Ayes: All.

902 Washington Avenue - Fence. Council discussed. No survey for this property was provided. M/S D Lange, Kristof to approve pending a survey or property pins. Ayes: All.

Nuisances - None reported by council.

PWD Steinke said he ordered salt & sand and they have installed the leaf box ready to do city leaf pickup. He said the DNR approved the permit for the city for dirt removal from the bridge project. He added that someone is interested in taking the dirt from the city.

Mayor Cinkovich made a statement to council members. As soon as you know about not being able to attend a council meeting, please let me know as soon as possible, as the city has responsibility to make sure bills and approvals are completed timely and so that visitors can be given advanced warning of a cancellation.

M/S D Lange, N Lange to adjourn meeting at 6:30p.m. Ayes: All.

Next council meeting will be Monday, December 4, 2023 @ 5:30pm - City Hall.

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Mayor, Jill Cinkovich

Attest:

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Sarah Carlson, City Clerk