

PROCEEDINGS OF LOWDEN CITY COUNCIL – REGULAR MEETING

TUESDAY, JANUARY 3, 2023 - 5:30PM CITY HALL MEETING ROOM

The regular meeting of the Lowden City Council was called to order by Mayor Jill Cinkovich.

Pledge of Allegiance was recited.

Council members present on roll call: Kristof, Jones, G. Hamdorf, Tjaden. Absent: Lange.

Visitors: Matt Wildman, Ann Harms, Sue Hall, Jayne & David Hintz, L Petersen, N, Wichtoski, C Carlson, Warren Wethington and Attorney Bill Sueppel.

M/S Tjaden, Kristof to approve the Consent Agenda, Treasurers report, Minutes, Bills, Financial Reports, Utility Billing. Ayes: All.

Councilman Lange was absent for the fire department report. David Hintz reported 15 rescue calls. He added that they had completed 90 calls in 2022. He asked council for the mayor to sign the new EMS truck proposal. EMS will be using donated funds towards the new truck. The city received \$45,000 from the Harman Trust and the balance will be coming from the Alberta Martin Trust and sale of the current vehicle. Cost is \$122,000 for the new vehicle. M/S Jones, Kristof for the mayor to sign the EMS truck proposal and for the clerk to process the Harman trust paperwork. Ayes: All. David Hintz added that the new truck won't be available for delivery until after the new budget begins later this year.

Library Director, Ann Harms read her monthly report to council. A check for \$5,000 from the Harman Charitable Trust to the Library was discussed. Council thanked Ann for her report and for the various activities the library had completed during 2022.

Cedar County Sheriff Warren Wethington discussed his department activities with council and the EMS system update, which he believes should be operational in the summer of 2023.

HR Green, Matt Wildman discussed the sewer project for Harding Avenue with council and gave a number of updates. The permits have expired and so new permits will need to be obtained. Council debated on how to finance the project. CBDG grants have changed. The city would have to match up to \$500,000 to obtain a grant to do the entire street. Estimated construction cost is one million dollars, which includes a sealcoat replacement for the road surface. The project can be completed in three phases. The design work is already complete. Council opted to do Phase 1 - \$115,581.23 from ARPA funds and balance from LOST for approximately \$105,000, which would include \$15,000 in Engineering fees. M/S Kristof, Tjaden to authorize HR Green to begin the pre-planning of Phase 1 - 8<sup>th</sup> Street to Lincoln Highway. HR Green will come to the February meeting and bring the agreement for council review and approval. Ayes: All.

MSA did not come to the meeting. Reason unknown at time of meeting.

Larre Petersen talked to council about donating a small section of land at the sewer plant to the city. City Attorney Bill Sueppel said he will prepare the documents, once the city obtains the legal description for this small section. HR Green will send this over to the city clerk.

Mayor Cinkovich discussed the need to set a **public hearing date for the 8<sup>th</sup> Street Bridge**. This will be for plans and specifications and contract awards. Council discussed and set the date for **January 16<sup>th</sup> @ 5:30pm**. M/S, Jones, Kristof to set the public hearing date for the 8<sup>th</sup> Street Bridge for January 16<sup>th</sup> @ 5:30pm. Ayes: All.

PROCEEDINGS OF LOWDEN CITY COUNCIL – REGULAR MEETING

TUESDAY, JANUARY 3, 2023 - 5:30PM CITY HALL MEETING ROOM

Mayor Cinkovich discussed setting the public hearing date for the model code adoption. Mayor Cinkovich read **Resolution # 23-03 - A resolution to publish the public hearing notice to adopt the Lowden City Code, City of Lowden, Iowa Code of Ordinances as proposed. The hearing will be held at 5:30pm on February 6<sup>th</sup>, 2023.** Councilman Hamdorf wanted parts of the code removed for contractor bonds. The City Attorney addressed Councilman Hamdorf to explain why it needs to remain in the code book. M/S Jones, Kristoff to set the hearing date for **February 6<sup>th</sup> @ 5:30pm.** Ayes: Tjaden, Kristof & Jones. Nay: Hamdorf.

Mayor Cinkovich discussed the recent zoning meeting for 5L LLC from R1 to R2 which was approved. Council discussed a safety inspection, which was recommended by zoning for the wellbeing of the tenants. Council discussed what is required and a Certificate of Occupancy will be required along with an inspection by a licensed inspector, which council said will be paid for by 5L LLC. PWD Steinke discussed nine cars that are parked by and alongside this property and the problems clearing snow after the recent snow storm. Council said they all need to park off road during snow events. Council said the inspection needs to be scheduled within 30 days of the notice. The clerk was asked to prepare a letter to the owners.

Mayor Cinkovich discussed Maguire Iron's Maintenance Agreement. Total amount - \$13,050.00. The amount of \$2,175.00 will be billed every other year. M/S Jones, Tjaden to approve the two required signatures and changing the document from 50 to 30. Ayes: All.

Mayor Cinkovich discussed a letter from IDOT for bridge inspections requirements. Bridge inspections are now required annually instead of every two years.

Mayor Cinkovich discussed 2023 & 2024 park mowing. Councilman Kristof wants a schedule of what the guys do. Councilman Hamdorf said the guys can mow it. Councilwoman Jones asked Councilman Hamdorf if he had to mow the park when he worked for the city? The clerk will prepare an ad for bids.

Mayor Cinkovich addressed the security cameras for City Hall. Councilman Kristof discussed a Reolink system vs F&B Communications recommended Nest system. Discussion on suitability, support and number of camera's occurred. M/S Tjaden, Jones to approve the quote from F&B for 4 cameras. Ayes: Tjaden, Jones, Hamdorf and Kristof. Ayes: All.

Mayor Cinkovich discussed city wide trash cans for garbage and recycling. This will be discussed at the budget meeting on January 16<sup>th</sup>. A second meeting was also added for January 31<sup>st</sup>.

No Permits for this meeting.

Nuisances: Clerk provided legal updates on 110 Jefferson Avenue, 106 Jefferson Avenue, 98 1<sup>st</sup> St., and Corner Café. Councilwoman Tjaden and Councilman Hamdorf will be providing an updated written report on the corner café to the attorney.

Public Works Director - 10<sup>th</sup> & Washington - Manhole cover is rusted over and the manhole needs to be replaced in the Spring.

Mayor Cinkovich said the city received a letter to support the Cedar County Fair and place a banner. M/S Jones, Kristof to approve \$100.00 for city banner at the event. Ayes: All.

PROCEEDINGS OF LOWDEN CITY COUNCIL – REGULAR MEETING  
TUESDAY, JANUARY 3, 2023 - 5:30PM CITY HALL MEETING ROOM

City Clerk reported on State Auditor exam fee increases. This will be state wide.

M/S Kim, Tjaden to adjourn meeting at 7:30 p.m. Ayes: All.

Next council meeting will be Monday, January 16, 2023 @ 5:30pm - City Hall.

---

Mayor, Jill Cinkovich

Attest:

---

Sarah Carlson, City Clerk