

PROCEEDINGS OF LOWDEN CITY COUNCIL

MONDAY, AUGUST 5, 2024 - 5:30PM CITY HALL MEETING ROOM

The meeting of the Lowden City Council was called to order by Mayor Derrick Lange.

Council members present on roll call: Kristof, NLange, Poppe, Jones and ALange.

Visitors: Sue Hall, Chase Kraklio, James Hamilton.

Pledge of Allegiance was recited.

Mayor Lange updated council on the State of Iowa Public Information Board (IPIB) request to conduct a training session for August 12th but due to a conflict with this date with a couple of council members the clerk will request to reschedule.

M/S Kristof, Jones to approve the agenda as presented. Ayes: All.

M/S Kristof, Jones to approve the minutes from July 1st, 2024.

No communication from citizens and no follow-up from council members.

Building Permit - 104 Hall Avenue for a living room addition southwest of the property. M/S ALange, Jones to approve pending signature from son, who is the homeowner and location of the property pins. ALange will visit the property. Nay: Kristof. Ayes: NLange, ALange & Poppe.

North Cedar was not in attendance at the meeting. Council discussed the park bathrooms. Mayor Lange said the school obtained three bids and he should have an update by August 23rd.

500 Jefferson and 502 Jefferson Avenue - Row Trees. PW Director Steinke said he contacted an arborist to look at the trees and is waiting for the official report from them. He recommended five limbs should be cut out of one tree and three limbs from the other. The arborist said the trees are healthy otherwise and he recommended not trimming the trees until a hard frost. Council discussed and will revisit once the arborist report comes in.

M/S Jones, Kristof to approve the council bills. Ayes: All.

M/S ALange, Kristof to approve **Resolution # 24-16 - IDOT Street Report**.

Resolution # 24-17 -To approve a credit card policy for the City was placed on hold. Council and clerk discussed the logistics as the person signing for the card will have to link their personal information to the credit card along with the city information. Council discussed an alternative solution to a credit card, and the mayor will discuss with the city attorney. M/S Jones, Poppe to possibly get a debit card with no pin for the city pending attorney advice. Ayes: All.

Mayor Lange discussed **Resolution # 24-18 - Boards and Committee updates**. M/S ALange, NLange to approve Resolution # 24-18 Boards and Committee updates. Ayes: All.

The City Clerk reported on the **Outstanding Obligation Report to the State, GASB77 - 404 & 403 Reports and the Annual Financial Report**. M/S Jones, ALange to approve the reports as presented and for the mayor to sign the Annual Financial Report on behalf of the city. Ayes: All. The clerk reported on the city website, which is being updated, and it should be ready within the next month. Additional on-line content will be updated after launching as time permits. The clerk asked for a follow-up on the CDBG Income survey. Jones had submitted

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hers, but no others had been received. NLange will do Hall Avenue, Kristof - Grant Avenue, Poppe - Jefferson Avenue and ALange - McKinley Avenue. Mayor Lange said he had answered surveys completed, but had not turned them in.

NLange said he learned that if someone fell on a sidewalk within the city then the city could be held responsible. ALange asked the mayor to check on the state code with the attorney to see if something changed.

PW Director Steinke reported that he had only received one bid on the library cement work. ALange asked what the Mayor and PW Director is authorized to approve for expenditure without council approval, which is \$1500.00. He also asked the PW Director Steinke to reach out to Leeper Construction to see if they will bid on the library work. ALange asked about hydrant flushing, which will occur soon, remaining trees to be removed at the park, which two remain and he plans to work on the Hosta bed again as the Hosta's started growing back. ALange asked about the water filters. PW Director Steinke said Dan Helm suffered loss during the tornadoes and his truck is being repaired currently and once he's back on the road he will visit Lowden. Other maintenance issues were discussed including blading alleys.

Mayor Lange reported EMS had 10 calls and Fire had 2 calls. Jones covered the library report.

PW Director Steinke said he contacted one owner to clean up volunteer trees and owner is about 50 percent complete.

Mayor reminded staff to let him, or the Mayor Pro-Tem, know if they will be out of the office.

M/S ALange, Kristof to adjourn meeting at 7.05p.m. Ayes: All.

Mayor, Derrick Lange

Attest:

Sarah Carlson, City Clerk