



CITY OF LOWDEN
PO BOX 310, LOWDEN, IA. 52255
TELEPHONE: 563-941-7705
FAX: 563-941-5870

APPLICATION FOR BUILDING PERMIT

CALL 811 – IOWA ONE CALL FOR UTILITY SERVICES TO BE MARKED AT LEAST 2 DAYS BEFORE YOU DIG.

FIRST NAME: _____ LAST NAME: _____ SIGNATURE: _____

DATE: _____ TEL # _____

PROPERTY ADDRESS: _____ EMAIL: _____ @ _____

MAILING ADDRESS IF DIFFERENT FROM ABOVE:
_____ CITY _____ STATE _____ ZIP _____

AND TYPE OF EXISTING BUILDINGS ON THE PROPERTY: _____

DATE WORK WILL BEGIN: _____ APPROXIMATE COST(S): _____

IF APPLICABLE:

CONTRACTORS NAME: _____ ADDRESS: _____

TELEPHONE # _____ EMAIL: _____

DOCUMENTS AND INSTRUCTIONS

THE CITY OF LOWDEN REQUIRES A RECORDED PROPERTY SURVEY BY A CERTIFIED PROFESSIONAL SURVEYOR, REGISTERED IN THE STATE OF IOWA. THE CITY MAY USE PROPERTY PINS IN CONJUNCTION WITH OTHER DOCUMENTS. IF YOU THINK A SURVEY MIGHT BE RECORDED BY A PREVIOUS OWNER OF THE PROPERTY YOU CAN CHECK WITH THE CEDAR COUNTY COURT HOUSE, TIPTON. IA. 52772.

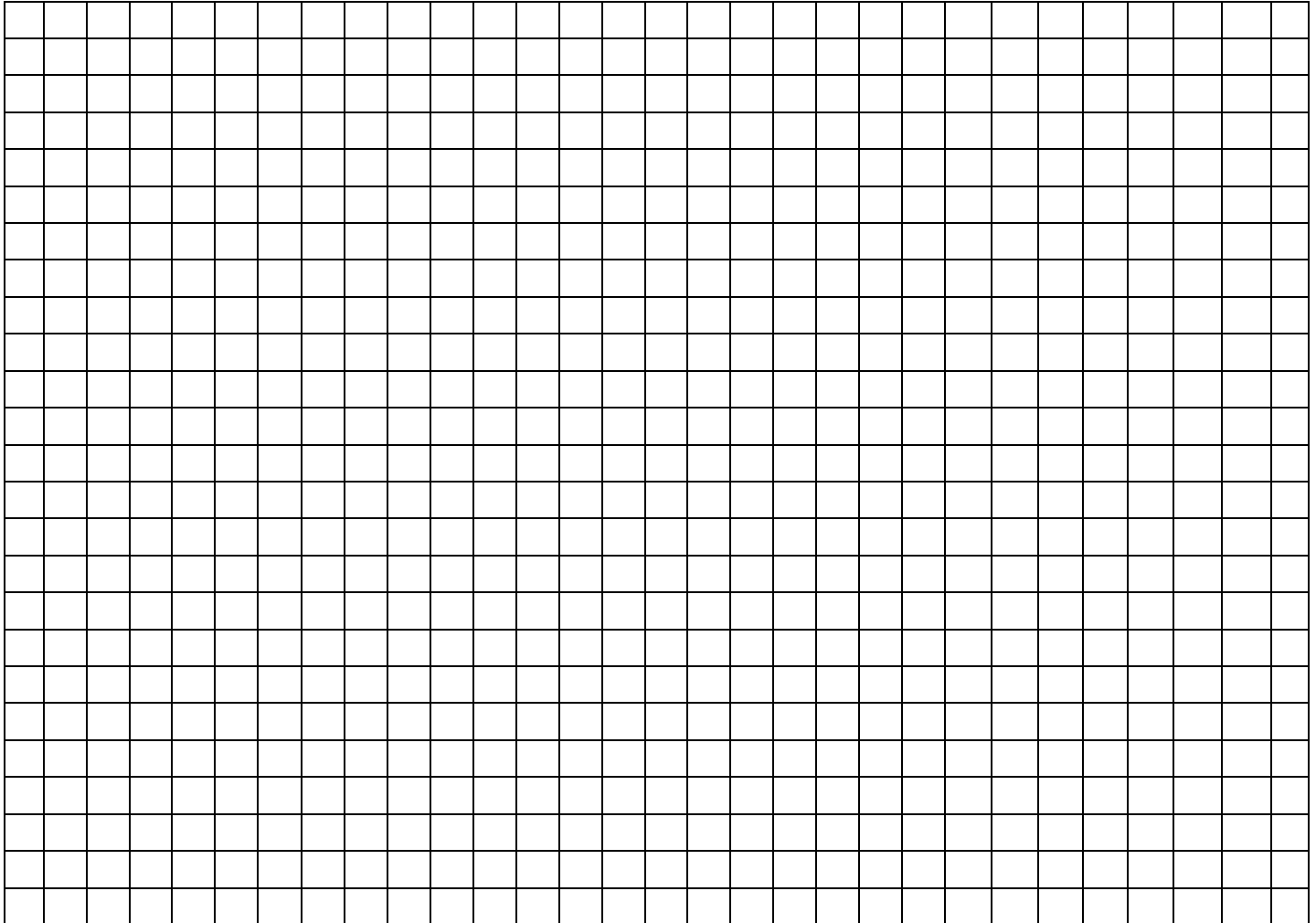
1. A SKETCH/DRAWING OF THE STRUCTURE(S) MUST SHOW THE PLANNED LOCATION WITHIN THE LOT. THE DRAWING SHOULD SHOW HEIGHT, WIDTH AND LENGTH ALONG WITH THE MEASUREMENTS FROM THE PROPERTY LINES/BOUNDARIES. YOU MAY USE ADDITIONAL PAPER TO COMPLY WITH THIS REQUIREMENT IF NECESSARY. **SUBMIT THIS APPLICATION AND PERMIT FEE ALONG WITH YOUR OFFICIAL SURVEY AND / OR SUPPORTING DOCUMENTS TO CITY HALL. NOTE: PUBLIC WORKS MAY COMPLETE A PRE-INSPECTION OF THE PROPERTY PRIOR TO ANY APPROVAL BY LOWDEN CITY COUNCIL. DO NOT COMMENCE WORK UNTIL YOUR PERMIT IS APPROVED.**
2. CITY ORDINANCE REQUIRES A **60 FEET** FRONTAGE, A MINIMUM **7500 SQ.FT.** AREA FOR THE LOT. STRUCTURE IS TO BE **7-1/2 FT.** FROM SIDE AND REAR LOT LINES, **15 FT. FROM THE FRONT PROPERTY LINE, AND 15 FT. FROM ANY OTHER BUILDINGS ON LOT.** SUBDIVISIONS REQUIRE A **25 FT. FRONT YARD DEPTH, 7 FT. SIDE YARD DEPTH, AND 30 FT. REAR YARD DEPTH.** PORTABLE SHEDS REQUIRE A MINIMUM OF **7.5 FT. SETBACK FROM PROPERTY LINES. SHED'S MUST BE ON A PERMANENT FOUNDATION UNLESS THE SHED IS SMALLER THAN 12 X 12 X 12. GARAGES/BUILDINGS/SHEDS LARGER THAN 12 X 12 X 12 ARE NOT CONSIDERED PORTABLE. GARAGE/SHED/ FOUNDATION/PADS WILL BE CONSIDERED AS ONE SINGLE PROJECT. FOUNDATION/PADS MUST NOT BE POURED UNTIL COUNCIL APPROVES THE ENTIRE PROJECT. ADDITIONAL ORDINANCE RULES AND REQUIREMENTS MAY APPLY.**
3. BUILDINGS IN A **"SPECIAL FLOOD HAZARD AREA"** SHOULD INQUIRE AT CITY HALL. WATER, SEWER AND OTHER INSTALLATION REQUIREMENTS AND/OR RESTRICTIONS MAY ALSO APPLY.

4. ANY BUILDING/PROJECT MUST BE SUITABLE FOR ITS INTENDED PURPOSE. ONLY PURPOSE INTENDED MATERIALS MAY BE USED WITH THE PROJECT. EXAMPLE: DOORS CANNOT BE USED AS WINDOWS. MISMATCHED SHINGLES ARE NOT PERMITTED AND OTHER REGULATIONS WILL APPLY PER CITY ORDINANCE.
5. FOR SOLAR PROJECTS - ROOF INSTALLATION ARE PERMITTED WITHIN CITY LIMITS. ALL SOLAR SYSTEMS SHALL USE COLORS THAT BLEND IN WITH SURROUNDING SETTINGS. SOLAR SYSTEMS MUST COMPLY WITH APPLICABLE FEDERAL AND STATE REGULATIONS. ROOF MOUNTED SYSTEMS SHALL NOT EXTEND BEYOND THE EXTERIOR PERIMETER OF THE BUILDING. BY SIGNING THIS DOCUMENT OWNERS APPROVED FOR A SOLAR PERMIT SHALL TO THE FULLEST EXTENT PERMITTED BY LAW SHALL INDEMNIFY, DEFEND AND HOLD HARMLESS CITY OFFICIALS, OFFICERS, AGENTS AND EMPLOYEES FROM ALL CLAIMS ARRISING FROM YOUR INSTALLATION/USE/REPLACEMENT OF ANY SOLAR PANELS INCLUDING ATTORNEY FEES.
6. IN SOME INSTANCES, THE ZONING BOARD AND OR BOARD OF ADJUSTMENTS WILL REVIEW/MEET BEFORE ANY COUNCIL DECISION IS MADE. YOUR APPLICATION MAY REQUIRE A PUBLIC HEARING AS PART OF YOUR APPROVAL PROCESS.

LOT SIZE:
 LENGTH: _____
 WIDTH: _____

SIZE OF BUILDING/STRUCTURE:
 LENGTH: _____
 WIDTH: _____
 HEIGHT: _____

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PERMIT FEES

- \$10.00 - STORAGE SHED, DECK.
- \$10.00 - SOLAR INSTALLATION.
- \$25.00 - GARAGE, HOUSE ADDITION, STORAGE UNIT/INGROUND POOL.
- \$100.00 - HOUSE/DUPLEX/APARTMENT/COMMERICAL STRUCTURE.
- \$50.00 - EACH ADDITIONAL BUILDING.
- \$5.00 - WATER HOOK-UP FEE.
- \$1.00 - SEWER PERMIT FEE.
- \$175.00 - RESIDENTIAL SEWER HOOK-UP FEE.
- \$300.00 - COMMERCIAL SEWER HOOK-UP FEE.
- \$15.00 - FRONTAGE FOOT/SEWER FRONTAGE ASSESSMENT.
- \$ ____ - WATER METERS AT COST.

FOR HOUSING, HOUSE ADDITIONS, COMMERICAL STRUCTURE, GARAGES, STORAGE UNITS AND INGROUND POOLS. THE PERMITS EXPIRE ONE YEAR FROM THE DATE OF ISSUANCE/APPROVAL FROM LOWDEN CITY COUNCIL.
ALL OTHER PERMITS EXPIRE 90 CALENDAR DAYS FROM THE DATE OF ISSUANCE/APPROVAL FROM LOWDEN CITY COUNCIL.

NO WORK CAN BEGIN UNTIL THE PERMIT IS APPROVED BY LOWDEN CITY COUNCIL. FAILURE TO COMPLY MEANS YOUR PERMIT CAN BE REVOKED BY THE CITY AND YOU MUST REMOVE THE STRUCTURE OR MAY INCUR ADDITIONAL PENALTIES/FINES. PERMIT FEES ARE NON-REFUNDABLE

APPLICANT INITIAL HERE: _____

OFFICE USE:

CITY CLERK: _____ CHECK/RECEIPT # _____

DATE: _____

PUBLIC WORKS REVIEW IF APPLICABLE:

PRINT NAME _____ SIGN: _____

CITY COUNCIL APPROVAL/DENIED DATE STAMP: _____